

No.: DAHK/e-APARs/2023-24/ 10075-896
Government of Jammu & Kashmir
ANIMAL HUSBANDRY DEPARTMENT KASHMIR

Dated: 25.03.2024

Sub: Recording of Annual Performance Appraisal Reports on SPARROW, for FY 2023-24.
Ref: General Administrative Department's Circular No. 33-JK(GAD) of 2022, dated: 17.09.2022.


CIRCULAR

It is impressed upon all the concerned that the filling of online APRs on SPARROW portal for the FY 2023-24 (1st April, 2023 to 31st March, 2024) is due and accordingly all the concerned are advised to furnish the details (as per annexed Annexure) before 28.03.2024 positively so that Blank APRs are generated and sent into the respective accounts.

Furthermore, it is also impressed that the details of Initiating/Reviewing/Accepting Authority may be furnished as per rules notified vide Government Order No.1311- GAD of 2001 dated 09.11.2001 and this Office Letter No. DAHK/Estt/337/9121-9250, dated: 28.09.2017. The details shall be provided with abundant caution as modification of data later on may not be possible once the information is logged into the application.

For any assistance, the correspondence shall be made to designate Email ID: par.jkahgs@jkahd.net or to Dr Masood Hussain Mir (9419002416), PAR Central Custodian-Alternate and Dr Faazil Bashir Rather (9419022242), PAR Manager.

Encl: A/A


Dr. Altaf Ahmad Lary
Director
Animal Husbandry Department
Kashmir 25/3

Copy to the:

1. Chief Executive Officer, LDB-Kashmir
2. Joint Director, Poultry cum LPP/ IAH&BP
3. Deputy Director (AH)/ (P & S)/ LFRCO/ Supdt. CVH/ Manager Animal Bye-products/
Manger FSP/ Principal SATS/All Chief AH Officers _____
4. Extension Officer (PW)/ AD(V)

.....for information and necessary action.

Annexure to Letter No. DAHK/eAPARs/2023-24/10875-096 dated: 25.03.2024

Annexure

1	Service Code	
2	Individuals Computer Code	
3	Name of the Officer	
4	Designation during Assessment Period (2023-24)	
5	Date of birth	
6	Grade	
7	Date of continuous appointment in the present grade	
8	Present post	
9	Date of appointment to present post :	
10	Period of absence from duty on leave during the year	
11	Training Program attended	
12	Date of filling the Annual Property Returns, indicating the Department from where the return was filled	
13	Qualification : Academic : Professional	

Year 2023-24	Name of the officer with CPIS ID	Designation during the period	Present Designation
Initiating Authority			
Reviewing Authority			
Accepting Authority			


25/03